



Hingham Historical Society

Job Title: Public History Internship

Reports To: Museum Educator

Location: On-site Hingham Historical Society, 34 Main Street Hingham, MA

About Us

The Hingham Historical Society is a member and donor supported nonprofit dedicated to promoting American History through the lens of one Colonial town located on Boston's South Shore. Founded in 1914, our mission to collect, preserve and promote Hingham history is advanced by our three museums - the Hingham Heritage Museum at Old Derby Academy, the 1686 Old Ordinary and the National Historic Landmark Benjamin Lincoln House and more than 23,000 objects in our Collections. Our museums are conveniently located within walking distance of each other in the heart of Hingham's historic downtown. With a robust annual calendar of programs and events including daily tours Tuesday - Saturday, we are realizing our vision of increased heritage tourism in Hingham and becoming a thriving, growing and sustainable regional museum. We are a team that embraces excellence and inclusivity and work to ensure that all who interact with the Society, its properties and programs have a first-rate experience and desire a return visit or future partnership. As the world commemorates the 250th anniversary of the American Revolution and in 2026, America's semiquincentennial, we are invigorated by opportunities to highlight the history of Hingham Massachusetts and its key role in the nation's founding, to broaden our reach as a vibrant museum and to partner with organizations and sites across the Commonwealth to share stories and promote programs. We believe that by helping to increase historical literacy about the American experience, focused on one of the country's oldest towns, we help to preserve democracy.

Position Overview/Job Summary

The Hingham Historical Society's Public History Internship offers an individual with exceptional drive and academic success the opportunity to develop and refine their skills as a museum educator and promoter of public history while delivering a superior guest experience to visitors of all ages.

Job Responsibilities

Tour Guide & Visitor Engagement (60%)

- Learn and conduct tours of the Society's historic properties and historic Hingham walking tours.
- Supporting and helping facilitate K12 field trips

- Greeting and welcoming visitors at the front desk and orienting them to the Hingham Heritage Museum and the Hingham Historical Society.
- Answer questions about educational offerings, exhibits, special programs, membership, and Museum Shop retail items.
- Process Museum Shop transactions on the register including tour tickets and memberships.
- Assisting staff with visitor tracking and conducting visitor surveys.
- Ensuring visitor health and safety at all times
- Other duties as assigned

Deliver Educational Programs (20%)

- Support the delivery of special events and educational programs including a Rev250 Exhibit Opening, Members After Hours events, and the 4th of July Parade and other programs and events as requested.

Support Special Projects (20%)

- In collaboration with the Museum Educator, Collections Manager & Registrar, and Director of Programs and Operations, the Public History Intern will help develop a new teacher resource guide and field trip curriculum for *Witness: Hingham in the Age of Revolution* exhibit slated to open Summer 2025. The guide will be piloted with students during the 2025-2026 school year.

Qualifications, Skills and Commitments

- Can-do, positive attitude, compatible with small, fast-paced, non-profit team
- Highly organized, dependable, and punctual
- Excellent customer relations skills.
- Committed to providing high-quality tour experiences and work enthusiastically with all members of the public.
- Capable of and willing to learn new material quickly. Tour guide training will be provided, but some experience with tours is a plus!
- Must be physically able to lead tours through the Society's historic properties and around town (tours are 55 minutes and include stairs, narrow doorways, and up to 1 mile of walking on varied terrain).
- Extensive knowledge of Hingham history is not required, but all candidates should have a willingness to learn. An interest in and/or working knowledge of American history, particularly the history of the American Revolution is preferred.
- Preference given for candidates who can commit to three Saturdays per month in June and July.
- Facility with MS Office software and Google Drive is expected.

Anti-Discrimination Policy

The Hingham Historical Society does not discriminate against applicants or employees because of race, gender, ethnicity, disability, religious creed, national origin, marital status, veteran status, age, or any other characteristic protected under applicable federal or state law.

Compensation & Benefits

A \$3,000 stipend (\$15 per hour) is generously provided by the Tully Family in honor of two former Hingham Historical Society Directors: the late Neal Tully and his wife, Lissa Tully. Maximum of 200 hours.

To Apply

Interested candidates should submit a cover letter and resume to careers@hinghamhistorical.org by March 1, 2025. Please note that only those candidates selected to interview will be contacted. All candidates will be notified of the status of their application following the deadline.